

Kieusha Perry

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I've been passionate about helping others and adding as much value to self since I was in high school. I have 6 years of work experience in all different types of Fields. I believe this makes me an ideal candidate for many and any opportunities .

Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

Concierge

Mandel Group, Inc. - Milwaukee, WI
December 2022 to Present

1. Greeting and Welcoming: Warmly welcome guests or residents as they arrive and depart the premises, providing a friendly and professional first impression.
2. Assistance and Information: Offer guidance and detailed information on the local area, attractions, restaurants, transportation, and other services to enhance guests' or residents' experience.
3. Reservations and Bookings: Assist in making reservations for dining, events, transportation, or other requested services.
4. Personalized Services: Tailor services to meet individual requirements, preferences, or special occasions, such as arranging surprise gifts, organizing celebrations or assisting with personal
5. Handling Inquiries and Complaints: Effectively address inquiries, complaints, or concerns promptly and in a professional manner, finding suitable resolutions to ensure guest or resident satisfaction.
6. Security and Safety: Monitor the lobby, entrances, and general property areas to enhance overall security, ensuring safety protocols are followed.
7. Administration: Maintain accurate records of guests' or residents' information, services requested, and transactions. Handle billing and payment processes, as required.
8. Collaboration: Liaise and coordinate with other departments, such as housekeeping, maintenance, and management, to ensure seamless operations and excellent service delivery.
9. Stay Updated: Keep abreast of local events, attractions, and general knowledge to better assist guests or residents.

Caregiver

Bell Therapy - Milwaukee, WI
January 2020 to February 2023

Assists residents with activities of daily living, including bathing, dressing, grooming, toileting, transferring and getting to and from activities and meals according to the individual service plan. Allows and encourages residents to do as much of their own care as possible.

FedEx Delivery Driver

Kukla - Cudahy, WI

December 2020 to August 2022

Truck driver.

Drivers pick and deliver packages for FedEx and also ensure customer service. Typical resume samples for the job highlight duties such as taking phone calls from customers, sorting packages, loading the vehicle, retrieving items, collecting signatures, and keeping the vehicle clean and in good condition.

Utility Service Worker

Zone 1

January 2019 to May 2021

A meter reader reads electric, gas, water or steam meters so that a utility company can charge the user for the amount that they've used. Meter readers usually work for utility companies or local government. Here are some duties that the job can include: Driving a company vehicle or walking to the meter location

Sale Associate

LOFTS - Milwaukee, WI

January 2018 to July 2020

- Consistently provides an exceptional client experience and a
- Recovers and replenishes the store, executes merchandising directives and maintains visual merchandising presentations
- Understands the cultures and ensures compliance with all Values & Behaviors, as well as store operational standards
- Maintains a clean store environment
- Additional responsibilities as assigned

Factory Worker

Packaging and Filling Machine Operators and Tender - Wausau, WI

January 2018 to December 2019

- Set up machinery for operation
- Start machinery and make adjustments to machinery when necessary to improve performance
- Operate machinery and equipment according to instructions
- Troubleshoot issues and perform maintenance
- Perform quality control, follow reporting and recordkeeping procedures, and report problems to supervisor
- Comply with all safety and health regulations
- Clean machinery and maintain cleanliness in work area

Manager

Bari pizzeria - West Allis, WI

January 2015 to March 2018

- overseeing all aspects of their store's pizza.
- everything from developing and implementing menu items to ensuring that pizzas are properly prepared.
- Measuring performance by monitoring sales
 - Ensuring that the store is staffed with qualified employees who provide
 - Train new employees in company policies, procedures, and safe work practices
 - Establishing and enforcing policies regarding employee conduct and store operations

Education

Wauwatosa west

High school diploma or GED

Skills

- Cleaning (2 years)
- Store Management Experience (3 years)
- Delivery Driver Experience
- Driving (8 years)
- Box Truck (2 years)
- Warehouse Experience (3 years)
- Caregiving (5 years)
- Load & Unload
- Forklift
- Restaurant experience
- Cooking (4 years)
- Shipping & Receiving
- Commercial Cleaning
- Route Driving
- Commercial Driving
- Presentation Skills
- Packaging
- Management (4 years)
- Home Care
- Serving (3 years)
- Memory care
- Resident's rights
- Developmental disabilities experience
- Senior care
- Nursing home experience
- Front desk
- Social media management
- Restaurant experience
- Fair Housing regulations
- Customer service
- Sales
- Load & unload
- Serving

- Driving
- Presentation skills
- Software troubleshooting

Certifications and Licenses

Driver's License

Non-CDL Class C

Certified Forklift Operator

January 2018 to November 2019