

Laura Cox

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QUALIFICATIONS PROFILE

Advanced score on ACTFL Spanish language oral proficiency test (2019). Ability to read, write and translate Spanish/English and English/Spanish and converse in Spanish. English is native language. Continually expand Spanish vocabulary through daily reading.

Detail- and deadline-oriented. Enjoyed the paper-work aspect in field of bilingual special education with deadlines met early and legal paperwork exact during 15 year span.

Skilled collaborator. Chaired 15-20 legal meetings annually by team coordination. Concise drafted product contained multiple members' input and near 100% family participation.

Talented organizer. Created monthly family events and recruited at-risk adolescent helpers for themed projects and coordination, resulting in a well above average 80% student caseload family attendance.

Enthusiasm and competence for additional requisite training completion for this position.

CORE COMPETENCIES

Through tenacious and welcoming electronic and in-person communication achieved nearly 100% family participation in legal meetings the past 15 years.

Easily build rapport and engagement of families, extended families and youth of all ages.

Superb Spanish/English interpersonal and presentation skills complemented by ability to seamlessly handle multiple projects and tasks at once.

Diligent in work ethic and protocol with reference to attendance and professionalism.

EXPERIENCE

Vieau School, Milwaukee Public Schools, Milwaukee, WI

Bilingual Early Childhood Special Education Teacher, September 2005-May 2020.

Utilized extensive training in autism, emotional-behavioral disorder and trauma reaction to achieve consistent annual student academic and behavioral goals met by 80%.

Accurately completed paperwork and ahead of deadline chaired 15-20 annual team legal meetings for caseload with 100% family participation and service provider input.

Sought out and communicated services and low cost educational and leisure prospects to families; 60% family participation in suggested community opportunities and enrichment.

Demonstrated excellent contact development and business relationship management skills.

Instituted a successful family atmosphere in small group instruction conducive to students of trauma /emotional and behavioral challenges for increased self-esteem and effectiveness.

Milwaukee Public Schools, Milwaukee, WI

Substitute Teacher, January 2002-September 2005.

Emphasis on daily work in Bilingual Special Education through adolescence. Noted success with at-risk adolescents, students with trauma reaction and behavioral disorders. Artistically gifted, translating to easy rapport with and ability to deescalate youth/adolescents in crisis.

EDUCATION

Master of Science, Early Childhood Special Education, 2011; GPA 3.8 University of Wisconsin Milwaukee, Dean's List; Graduated Summa Cum Laude.

Bilingual/Bicultural (Spanish) and English as a Second Language Supplementary Certifications, 2012; University of Wisconsin Milwaukee.

Bachelor of Arts in History, Psychology Minor, 1999; GPA 3.7 University of Wisconsin, Milwaukee, Dean's List; Graduated Cum Laude.

Technical Proficiencies: Microsoft Office Suite, multiple school related databases. Easily and seamlessly navigate newly introduced technical tools.

LICENSES WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION

Bilingual/Bicultural (Spanish) 1001353517 Renewal Date 6/30/2022

Early Childhood Special Education 1590065568 Lifetime License

English as a Second Language 1590065568 Lifetime License

CBRF TRAININGS-Certification Completed 7/23/2020

Standard Precautions (7/7/2020)

First Aid and Choking (7/15/2020)

Medication Administration 1&2 (7/16/2020-7/17/2020) Fire Safety (7/23/2020)

